

**THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**  
**February 5, 2024**

A regular meeting of the Board of Examiners of Psychology was held on February 5, 2024 at 10:00am via Zoom teleconference and in-person at 500 Mero St, Frankfort, KY 40601, the Mayo-Underwood Building, PPC Conference Room, 127CW.

**MEMBERS PRESENT**

Joseph Dickhaus, M.S.- Vice Chair  
Lorilea Conyer M.A.  
Jay Prather-Citizen at Large  
Eva Markham Ed.D.- Chair  
Harwell Smith Ph.D.  
Leslie Jenkins Ph.D.  
Elizabeth McKune, Ed. D

**DEPARTMENT OF PROFESSIONAL LICENSING STAFF**

Jamar Carter, Executive Staff Advisor  
Kristen Lawson, Commissioner  
Barry Sullivan, Board Counsel  
Sarah (Angel) Lopez, Boards & Commissions Support Specialist  
Jenna Wells, Fiscal Support Specialist

**MEMBERS ABSENT**

Emily Skaggs Psy.D.  
Dennis J. Buchholz Ph.D.

**GUEST**

Eric Russ, KPA

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**CALL TO ORDER**

Board Chair, Dr. Markham called the meeting to order at 10:03 a.m.

**MINUTES**

The minutes from the December 14, 2023 Special Board Meeting & January 8, 2024 Board Meeting were presented to the Board for review. Mr. Prather made a motion to approve the December 14, 2023 Special Meeting Minutes as amended. Mr. Dickhaus second the motion and the motion carried. Dr. Smith made a motion to approve the January 8, 2024 meeting minutes as amended, Mr. Dickhaus second the motion and the motion carried.

**DPL REPORT**

Commissioner Lawson briefed the board on the departure of the Psychology Boards & Commissions Support Specialist, Crystal Barker & the resignation of the Psychology Temporary Specialist, Rebecca Tabor and presented the opportunity to hire another temporary employee to assist Sara (Angel) Lopez with board duties.

A motion was made by Mr. Dickhaus for the department to hire another temporary employee to assist with Psychology duties, Dr. McKune second the motion and the motion carried.

Commissioner Lawson notified the board of the transition from Zoom to Microsoft Teams which will be used during the next scheduled Board Meeting.

### **FINANCIAL REPORT**

The January 2024 financial report was presented to the board for review. Dr. Smith queried the sum of expenditures.

### **COMPLAINTS/OTHER LEGAL MATTERS**

Mr. Dickhaus presented the following motions from the complaints committee regarding reviewed complaints:

- 2023PSY00010
  - Dismiss
- 2023PSY00028
  - Refer to Investigator Shelton

Dr. Smith second the motion & the motion carried.

Board Counsel provided an update regarding the Neuropsychological RFP and a conflict of interest with previous evaluator being the reason the board does not have a Neuropsychologist on file.

### **LICENSUER STATUS REPORT**

The Board reviewed the licensure status report from January 2024. Dr. Jenkins requested clarification regarding how to calculate inactive numbers.

### **OLD BUSINESS**

Board Chair informed the board that she received no update or direct contact from ASPPB regarding Dr. Seigel and Dr. Jenkins confirmed she has not been in direct contact with Dr. Seigel either.

Board Counsel to look into & update the board on the CLEAR training for new board members.

The Board reviewed the documentation from CHFS regarding Behavioral Health Associates (**BHA**) & **Mental Health Associates (MHA)** and viewed the drafted response via Microsoft Teams provided by Mr. Sullivan

Boards & Commissions Support Specialist Ms. Lopez presented updated 2024 exam dates and informed the board of issues with examinees cancelling at last minute. A motion wads made by Dr. Smith to accept and approve the new exam dates, Mr. Dickhaus second the motion and the motion carried.

### **NEW BUSINESS**

The board reiterated the DPL Teams Transition from Zoom Video Communications. Mr. Prather provided some tips navigating Microsoft Teams and logging-in.

The board reviewed the PSYPACT 2023 State Assessment Fee with additional questions regarding the Date of 1/19/20 & Invoice Due Date of 04/14/20. All further discussion was tabled until next meeting. Executive Staff Advisor, Jamar Carter will contact Ms. Orwig of PSYPACT and request a revised invoice.

The Board reviewed the 4<sup>th</sup> Quarter PSYPACT Compliance Report, Board Chair inquired on any PSYPACT compliance issues from Dr. Jenkins, who provided no update at this time. Dr. McKune requested an update on the PSYPACT E-REG filed. Mr. Sullivan chimed in and provided details regarding the steps completed regarding submission.

Dr. Markham & Dr. McKune briefed the board on the APA Licensure Committee and requirements to become a member. After further discussion, Dr. McKune made a motion to nominate Joe Dickhaus to the committee, Dr. Smith second the motion and the motion carried.

Board Counsel presented the regulation amendments to 201 KAR 26:171, 201 KAR 26:175 & 201 KAR 26:190 on behalf of the Regulations Committee to the board for review. After review & additional amendments from the board, Dr. Smith made a motion to accept all amendments & submit for approval, Mr. Dickhaus second the motion and the motion carried.

The board provided additional regulation suggestions/amendments to the committee to review during its next scheduled meeting.

Board Counsel informed the board that he received an invitation from ASPPB to speak at their next meeting in Boston on April 2, 2024. Dr. Markham made a motion to accept the request and grant permission to Barry Sullivan to speak at the conference, Mr. Dickhaus second the motion and the motion carried.

The board discussed upcoming expiring members terms and the replacement process to eliminate members with expired terms holding board positions. Dr. McKune made a motion for KPA to run elections for expiring board member seats, Mr. Dickhaus second the motion and the motion carried.

Dr. Smith request a copy of all invoices related to the election of board members. Mr. Dickhaus made a motion to request the all results of the election be presented to the board along with the invoices, Dr. Smith second the motion and it carried.

### **Board Administrators Questions/Email Correspondence**

The board reviewed 1 email correspondence regarding Kentucky Exams with a response of the exam was updated on 9/2023 to DSM-5-TR. Boards & Commissions Support Specialist Sara (Angel) Lopez will follow-up with the licensee via email.

### **MONTHLY REPORTS**

#### **Supervision Report:**

Dr. Smith notified the board that supervision has been updated.

#### **Continuing Education Report:**

All CEU applications received & uploaded, no update at this time due to the absence of the CEU committee member.

### **Credentials Review Committee:**

26 applications reviewed:

- 16 Approved
  - L.N., M.B., A.C., C.M., C.B., D.I., E.S., K.E., L.P.-Oral & Jurisprudence, M.T-F., H.D., C.H., C.L., E.C., N.B., K.P.
- 7 Deferred
  - F.M., L.P., O.W., V.L., O.Z., J.D., C.S.
- 3 Pending Additional Items for Review
  - M.E., M.C., S.C.

### **Examination Report**

Mr. Dickhaus reported 1 re-examination approved

### **Disciplined Psychologist Report:**

1 assigned to Dr. Purvis but no update

### **Newsletter Report:**

Mr. Prather has received requested information from current board members however made a LAST CALL for any additional information to add to the newsletter

### **Regulations Committee Report:**

Dr. McKune confirmed the reg amendments/updates discussed during today's reg review to be discussed during the next Regulations Committee meeting scheduled for February 14, 2024.

### **COMMITTEE RECOMMENDATIONS:**

A motion was made by Mr. Dickhaus to accept all committee recommendations, Dr. McKune second the motion & the motion carried.

### **PER DIEM & HONORARIA:**

- Harwell Smith
  - January 23, 2024 - Supervision Review
  - January 24, 2024 - Supervision Review
  - January 26, 2024 - Exams
  - February 4, 2024 - Credentials Meeting
- Lorilea Conyer
  - February 1, 2024 - Credentials
  - February 2, 2024 - Credentials Meeting
- Eva Markham
  - January 15, 2024 - Board Work
  - January 31, 2024 - Supervision Review
  - February 2, 2024 - Board Work
- Jay Prather
  - January 17, 2024 - Regulations Committee Meeting

Mr. Dickhaus made a motion to approve travel, per diem and exam honoraria compensation for all eligible members attending today's meeting and other board business between meetings, Dr. Smith second the motion and it carried.

**NEXT MEETING:**

Monday, March 4, 2024 at 10:00 a.m.

**PUBLIC COMMENT:**

Eric Russ discussed the 3hour CEU requirement on Cultural Impact to be completed every renewal period.

**ADJOURNMENT:**

Mr. Dickhaus made a motion to adjourn at 11:42 a.m., Dr. Smith second the motion, and it carried.